

**Work Permit Report - (Work Permit UID - WP/TTK/HOS/EWP/25/00002)**

**Work Permit Information**

<b>Work Permit UID</b>	WP/TTK/HOS/EWP/25/00002	<b>Category Name</b>	Excavation Work
<b>Description</b>	TRail	<b>Status</b>	Close
<b>Site Name</b>	Mathiston	<b>Department Name</b>	EHS
<b>Location</b>	Trail	<b>Initiated By</b>	Mozell Heaton
<b>Start Date &amp; Time</b>	25-Nov-2025 02:00:00 PM	<b>End Date &amp; Time</b>	25-Nov-2025 10:00:00 PM
<b>Created On</b>	25-Nov-2025 11:16:25 AM	<b>Due Date</b>	25-Nov-2025 12:00:00 AM
<b>Contractor</b>	NA	<b>Shift</b>	NA

**Sections**

<b>1. Hazards Identified</b>			
<input checked="" type="checkbox"/> Under Ground Electrical Cables	<input type="checkbox"/> Underground IT cables	<input type="checkbox"/> Underground Fire Water Lines	<input type="checkbox"/> Underground Water Lines
<input checked="" type="checkbox"/> Underground diesel / chemical lines	<input type="checkbox"/> Don't know the underground utilities	<input type="checkbox"/> Wet area	<input checked="" type="checkbox"/> Concrete Floor area
<input type="checkbox"/> Other Underground utilities	<input checked="" type="checkbox"/> Vehicle movement in 5 m radius	<input type="checkbox"/> Building / structures in 1 m radius	<input checked="" type="checkbox"/> Excavation depth more than 1 feet
<input type="checkbox"/> Manual Excavation	<input checked="" type="checkbox"/> Mechanical Excavation	<input type="checkbox"/> Dust	<input checked="" type="checkbox"/> Trip / Slip Hazard
<input checked="" type="checkbox"/> Noise / Vibration	<input type="checkbox"/> Excavation Collapse	<input type="checkbox"/> Water Seepage	<input type="checkbox"/> Work near Over Head Electrical Line
<input type="checkbox"/> Road Blockage	<input type="checkbox"/> Frequent people movement at nearby	<input checked="" type="checkbox"/> Emergency route blockage	<input checked="" type="checkbox"/> Loose Soils
<b>Other Hazards::</b>			
<b>2. Control Measures</b>			

YES	NO	NA	Check Points for the Initiator
✓			Is all hand tools & equipment's inspected & green tag provided?
✓			Electrical Isolation – If yes, Is Isolation Done?
	✓		Other pipeline / utilities Isolation – Is Isolation Done
	✓		Drawings checked for underground Piping, Electrical or Instrumentation cable
✓			Is layout drawing attached & excavation area was marked
✓			Is Signature taken from Maintenance & IT for underground utility clearance in attached layout drawing
✓			Is Excavation tools like crow bars, etc are Insulated
	✓		Shoring (required for excavation depth exceeding 5 feet)
	✓		Is vehicle movement stopped at nearby area (for 5 m radius) if depth more than 2 feet
	✓		Mechanical Excavation – Is vehicle inspected & green tag provided
✓			Is trail pit tried for the underground utility identification?
✓			Is access ladder available for entry into excavated area (Depth more than 2 feet)
✓			Is Area barricaded for unauthorized people movement & warning signage's displayed?
		✓	Is Area barricaded for unauthorized people movement & warning signage's displayed?
✓			Is adequate lighting provided, if work planned on dark hours?
✓			If emergency route blocked, Is alternate route identified & communicated to stakeholders?
✓			If any of the above criteria required is not met, then do not issue the work permit

### 3. Safety Equipment Requirement & PPE to be used

<input checked="" type="checkbox"/> Safety Glasses	<input type="checkbox"/> Hand Gloves	<input checked="" type="checkbox"/> Face Shield / Welding Goggle	<input type="checkbox"/> Apron
<input checked="" type="checkbox"/> Nose Mask / Respirators	<input type="checkbox"/> Ear Plug / Muff	<input type="checkbox"/> Helmet	<input type="checkbox"/> Warning Signs
<input checked="" type="checkbox"/> Safety Harness / Lifeline	<input type="checkbox"/> Scaffolds & Ladders	<input checked="" type="checkbox"/> Forced Ventilation	<input type="checkbox"/> Safety Shoes
<input type="checkbox"/> Fire Extinguisher No.	<input type="checkbox"/> Locks / Tags	<input checked="" type="checkbox"/> Barricades	<b>Any other :</b>
<b>LOTO Tag Reference No.:</b>			

### Approvers

{ApproversDetails}

### History

Created On	Created By	Comment	Attachments
27-Nov-2025 06:07:17 PM	Mozell Heaton	Status has been updated to Closed	NA
25-Nov-2025 03:16:47 PM	Mozell Heaton	Status has been updated to Partially Approved	NA
25-Nov-2025 03:16:47 PM	Mozell Heaton	Approved	NA
25-Nov-2025 11:16:25 AM	Mozell Heaton	A new record was created: Uid set to 'WP/TTK/HOS/EWP/25/00002' Category Name set to 'Excavation Work' Work Permit Status Name set to 'Submit' Department Incharge set to 'Senthil Kumar Natarajan'	NA