

To be filled before starting the work and first copy to be available at work site with performer (internal / external), the second copy to be submitted to security post, & third copy shall be retained in the book itself.

Note:

1. Under no circumstances permitted work should be carried out after the close time of the work permit.

2. Permit should be returned to the initiator by performer & thereafter submitted to B+S Coordinator.

3. Safe work permit request should be raised daily before start of work & permit register shall be availab.

Doc. No: ESHMS/P/04 Rev No: 1 Rev Date: 23-Sep-2025

Cold Work Permit

Permit No.	Date	Time (Max 8 hrs or end of the shift)	Work Performing Department	Location of Work
WP/TTK/COI/CWW/25/00052		From 22-Sep-2025 07:00:00 AM To 22-Sep-2025 05:00:00 PM	Maintenance	

Work Description:		

1. Hazards Identified

☐ Presence of Toxic Gas Fumes	☐ Presence of Flammable Gas Fumes	☐ Work on Standing Ladder	
☐ Slip Hazard	☐ Improper Access to reach confined space work area	Lack of Oxygen Level	Unguarded Opening
☐ No access ladder inside the confined space	☐ Poor Lighting	☐ Work near sharp edges in vessel inside	☐ Height Work (Above 1.5 Mtr.)
☐ Mechanical / Electrical Sparks	☐ Sharp Edges	☐ Trip Hazard	✓ Noise / Vibration
☐ Excavation Collapse	☐ Steam	✓ Work near Over Head Electrical Line	Static Electricity
☐ Work on Running Vessel / Tank	✓ Oil Spillage Observed	☐ Pressurized Line	Other Hazards:: Noise / Vibration

2. Control Measures

Yes	No	NA	Question
		NA	Is all hand tools & equipment's inspected & tag provided?
		NA	Area is free from any Loose electrical joint/cables & sharp edges.
		NA	Ensure no underground cables & pipelines in vicinity of work area.
	NO		Ensure no unguarded openings
		NA	Surrounding area is checked, cleaned & safe
	NO		Equipment properly drained / de pressurized
		NA	LOTO to applied for the work & equipment is safe
		NA	Availability of sufficient illumination at work spot. Checked relevant PPE.
YES			People are competent to do the work
YES			Any other source of potential hazard if any remove before start of work.
YES			All necessary guarding provided in the rotary objects
	NO		Safety devices are not bypassed
	NO		Ensure the work not carrying in running operation
	NO		Caution board mentioning "Job in Progress" installed near working area.
	NO		If any of the above criteria required is not met, then do not issue the work permit

3. Safety Equipment Requirement & PPE to be used

☐ Safety Glasses	☐ Hand Gloves	▼ Face Shield / Welding Goggle	☐ Apron
☐ Nose Mask / Respirators	☐ Ear Plug / Muff	Helmet	☐ Warning Signs
✓ Safety Harness / Lifeline	☐ Scaffolds & Ladders	☐ Forced Ventilation	
Fire Extinguisher No.	☐ Locks / Tags		Any other: Apron Nose Mask / Respirators Ear Plug / Muff Helmet Warning Signs Safety Hamess / Lifeline Scaffolds & Ladders
LOTO Tag Reference No.: . Safety Equipment Requirement & PPE to be used			

Work Permit Authorization	
	Permit Type: Cold Work Permit No.: WP/TTK/CO//CWW/25/00052
Site EHS	
Name: Lalit Aditya Kola Approved On: 22-Sep-2025 07:32:49 PM	

Name & Sign of the Job Performer / Contractor's Supervisor :	Name & Sign of the Permit Initiator:
I have been explained the contents of this permit. I shall be responsible to supervise the job as mention in permit. I will as	sure you to follow all the safety precautions including uses of required PPE's as per plant guideline.
Permit Acceptance	
Approved Oil. 22-3-69-2023 01-32-49 FW	
Name: Lalit Aditya Kola Approved On: 22-Sep-2025 07:32:49 PM	

Work Crew Tool Box Talk (Attached Separate sheet if require)							
S. No.	S. No. Name of Person Engaged in Activity Signature Signature Name of Person Engaged in Activity Signature Signature Signature Signature Signature						
Contractual employees covered by ESI or any other policy - Yes / NO (HR Head & Plant Head approval is required if mentioned as NO) – Both Signatures:							

Work Permit Extension							
Permit Extension to the Next Shift - No Extension for Roof Work, Confined Space activity after 6 pm							
	Should the permit be extended	ed the affected / next operating shif	t will be fully informed				
Work Permit Extension for next shift (Mention Date & Time For Extension)	Permit Initiator	Job Performer	Permit Hand Over By	Permit Take Over By	Extension Requested (Hours)		
From: 9/22/2025 7:00:00 AM To: 9/22/2025 5:00:00 PM	Raj Kumar Pativada	Job Performer	Raj Kumar Pativada	NA	2		

Work Permit Closure
Permit handed over to the EHS Coordinator by initiator after completion of the job & below mentioned details to be filled by initiator.
Name
Note: This permit to be kept at job site. Work can not be done with rejected permit or without permit & work shall be immediately stop after permit rejection.

Work Pe	rmit Histor	/					
Date	Modified By	Comments	А	Attachr	ments		
22-Sep- 2025 07:33:29 PM	Raj Kumar Pativada	Status has been updated to Closed					
22-Sep- 2025 07:32:49 PM	Lalit Aditya Kola	Status has been updated to Approved					
22-Sep- 2025 07:32:49	Lalit Aditya Kola	Approving the WP		realite		s permit to be kept at job site.	Work can not be done with rejected per
PM				_	mit Histor		
					Modified By Raj	Comments Status has been updated to Cheen	
			2	22-Sep- 2025 06:18:15 PM 22-Sep-	Pativada Raj	Attaching a image	
				22-Sep- 2025 06:18:02 PM			Hazarok Identifiled Presence of Toxic Cas Furnes Work near Over Head Electrical Line Flammable Mutanish Nearby Steam C 08 g Excavition Collapse What
				22-Sep- 2025 06:17:23 PM	Raj Kumar Patheda	A new record was created: Uid set to 'WP/TIK/COVH-WW/25/00004' Category Name set to 'Height Work' Work Permit Status Name set to 'Submit'	
			https://api-qa-staging-2.oqsha.com/attachments/work-permit/history/Screenshotfrom20250922175338_e98f3b19-e29e-4513-8f	fa6-493	308fc5fi	sab.png	
22-Sep- 2025 07:32:30 PM	Raj Kumar Pativada	Status has been updated to Submitted					
22-Sep- 2025 07:32:22 PM	Lalit Aditya Kola	Status has been updated to Rejected					
	Lalit Aditya Kola	Rejecting the Work Permit					
22-Sep- 2025 07:30:16 PM	Raj Kumar Pativada	A new record was created: Uid set to 'VIP/TTK/COI/CWW//25/00052' Category Name set to 'Cold Work' Work Permit Status Name set to 'Submit'					