

**Inspection Report - Housekeeping Inspection Checklist (Inspection UID - I/GLTO/GRR/HIC/26/00001)**

**Inspection Information**


<b>Inspection Type</b>	Housekeeping Inspection Checklist	<b>Inspection Status</b>	Approved
<b>Site Name</b>	Alanreed	<b>Created on</b>	30-Mar-2026 07:47:06 PM
<b>Asset</b>	Civil - I/MHC/GRR/CSI/26/8765	<b>Non Oqsha Assets</b>	
<b>Next Inspection Date</b>	30-Apr-2026 07:47:06 PM	<b>Next Inspection Overdue Days</b>	0

**Sections**

**Inspection checks**

<b>Company name:</b> Galecto Inc.	<b>Contractor name:</b> Caroline Su
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**Attachments**



**Equipment Status**

<b>Equipment Status at Site:</b> In Site	<b>Equipment Usage Status:</b> In Usage
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**Check Points**

<b>1.Are project work areas clean and free of excess trash, debris, waste, etc.?:</b> Yes	<b>2.Have provisions been made for routing trash collection and disposal?:</b> Yes	<b>3.Are trash receptacles provided in the work areas and there is one at every water keg?:</b> Yes	<b>4.Is scrap lumber free of protruding rods/ nails or other puncture hazards?:</b> Yes
<b>5.Is complete debris /Metal scrap useful/non-useful, is collected at safe area and barricaded and display board is kept?:</b> Yes	<b>6.Are glass containers for personal usage not allowed and none observed during field tour?:</b> Yes	<b>7.Are electrical cords, hoses, welding leads, etc., elevated to prevent tripping hazards?:</b> Yes	<b>9.Are elevated areas maintained clear of debris, material, tools, etc., where such items could fall to areas below which may lead to any accident/incident?:</b> Yes
<b>10.Are walkways kept clear? For immediate evacuation?:</b> Yes	<b>11.Are work areas free from tools not needed for the work in progress?:</b> Yes	<b>12.Are cords and hoses kept off the ground around walkways and access-ways to: scaffolds, ladders, and confined space, etc.?:</b> Yes	<b>13.Are spills, liquids and materials cleaned up immediately?:</b> Yes
<b>14.Are individuals accountable for their own work areas? Name::</b> Yes			

**Site Specific Requirements**

<b>1.Is there demarcated scrap yard? One of disposable scrap other for Re-useable waste e.g. rebar, plywood, wooden wedges etc.:</b> Yes	<b>2.Are the scrap yard cordoned off and demarcated conspicuously?:</b> Yes	<b>3.Are flammable packing materials e.g. packing wood, plastic, etc. disposed off regularly from site or stored in a manner that does not:</b> Yes	<b>4.Are people trained not to litter site? Are litter cleaned from site on a regular basis?:</b> Yes
<b>5.Are there any arrangements made for cleaning of spilled oil, grease etc.? (with Sand / Waste cotton):</b> Yes	<b>6.Is there a system of plucking nails from packing materials and shutter boards?:</b> Yes	<b>7.Are slippery surfaces, slushy area identified and rectified during the work progress?:</b> Yes	<b>8.Are materials stored inside stores kept safely for easy retrieval? No protruded materials, overhanging heavy materials stored overhead, No striking object, no tripping hazard inside stores.:</b> Yes
<b>9.Have you ensured New material is well stored and protected? And waste/scrap is NOT stored close to New material?:</b> Yes	<b>10.Are you ensuring cleaning/secure for the day to ensure good housekeeping?:</b> Yes		

**Signatures**

<b>Inspected by:</b> Caroline Su at 3/30/2026 7:49:53 PM.	<b>Checked by:</b> Adyson Toribio at 3/30/2026 8:09:47 PM.	<b>Verified by:</b> Ambers Lim at 3/30/2026 8:16:18 PM.	<b>Approved by:</b> Angel Woolfolk at 3/30/2026 8:23:45 PM.
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### Inspection History

Created On	Created By	Comment	Attachments
30-Mar-2026 08:23:45 PM	Angel Woolfolk	Status has been updated to 'Approve'	
30-Mar-2026 08:23:44 PM	Angel Woolfolk	Angel Woolfolk has Approved.	
30-Mar-2026 08:16:18 PM	Ambers Lim	Status has been updated to 'Verify'	
30-Mar-2026 08:16:18 PM	Ambers Lim	Inspection has been assigned to Angel Woolfolk at the Approved by stage.	
30-Mar-2026 08:16:17 PM	Ambers Lim	Ambers Lim has Verified.	
30-Mar-2026 08:09:47 PM	Adyson Toribio	Status has been updated to 'Check'	
30-Mar-2026 08:09:47 PM	Adyson Toribio	Inspection has been assigned to Ambers Lim at the Verified by stage.	
30-Mar-2026 08:09:46 PM	Adyson Toribio	Adyson Toribio has Checked.	
30-Mar-2026 07:47:06 PM	Caroline Su	A new record was created: Site set to 'Alanreed' Asset Type set to 'Civil' Inspection Type set to 'Housekeeping Inspection Checklist' Status set to 'Inspection requested'	
30-Mar-2026 07:47:06 PM	Caroline Su	Inspection has been assigned to Adyson Toribio at the Checked by stage.	